

Springfield Middle School
334 Sunset Avenue
Williamsport, MD 21795
301-766-8395
301-766-8390 fax

DATE: _____

STATEMENT OF WITHDRAWAL

I, _____ parent/guardian of _____
Request that my son/daughter be withdrawn from Springfield Middle School effective
_____. My son/daughter is withdrawing for the following reason:

_____ Will attend another middle/ high school (public or private)

New school name _____

Location (City and State) _____

Phone # _____ Fax# _____

_____ Other : (Home Schooling-Parent Teaching)

Re-Entry into WCPS requires Parent/Guardian to enroll/register student according to enrollment/registration guidelines of new students to WCPS. Appointments are recommended at every school.

I understand that my child/student needs to return IPAD, books and/or materials that belong to the school and clear all monetary debts to Springfield Middle School. Failure to do this may result in a delay to send transcripts or other academic /health information to any other academic institution or agency. Student is to clean out locker(s) of all school and personal items. Student will remain on our school roster until we receive the Official Request of Records from enrolling school.

Signatures:

Parent/Guardian _____ **Phone** _____

New Address _____

Email: _____

******Please return this completed form to the Counseling Center******

Springfield Middle School: 301-766-8395 p 301-766-8390 fax

Secretary/Registrar: Courtney Plume plumecou@wcps.k12.md.us

Counselor: Jennifer Joyce 301-766-7003 or Anna Lofton 301-766-7004

PPW: Ms. Julie Matheny 301-766-2968

